

ACCSE

American Craft Council Southeast

(4 pages;
forms may be
submitted as
originals)

SPOTLIGHT 2009 PROSPECTUS ANNUAL JURIED EXHIBITION

August 20 - September 24, 2009

A juried exhibition of craftspeople from eleven southeastern states, in conjunction with the 2009 ACC-SE Conference (August 20th-23rd), at Kennesaw State University.

JUROR

Andrew Wagner is the former executive editor and founding managing editor of Dwell magazine. As of December 2006 he relocated from San Francisco to New York to become the current editor-in-chief of *AMERICAN CRAFT*.

DATES

June 1, 2009	Entry Deadline: See "How to Enter" on right.
July 3, 2009	Juror Notification: Selected artists will be notified via E-mail and postal mail; and the process of returning materials to all other artists will begin.
July 17, 2009	Publicity Documents, Images and Insurance Form Due
July 31, 2009	Artwork Due
Aug. 20, 2009	Exhibition Opens
Aug. 20, 2009	Reception during ACC-SE Conference
Sept. 24, 2009	Exhibition Closes
Sept. 28-Oct 2	Unsold delivered work available for pickup, 8:30 a.m. - 4:30 p.m.
Oct. 5, 2009	Return of unsold shipped artwork begins

ELIGIBILITY

This competition is open to all artists who are at least 21 years old and who reside in one of the eleven member states of the ACC-SE region (Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virginia & West Virginia).

WORK REQUIREMENTS: original; completed within the past two years; craft only - no photography, drawing, painting or prints unless craft related; no more than eight (8) feet in any direction; no more than 100 pounds.

KENNESAW STATE UNIVERSITY CONTACT PERSON

Samuel Robinson

Assistant Dean - College of the Arts
Kennesaw State University
Phone: (770) 423-6614
Email: srobin50@kennesaw.edu

EXHIBITION LOCATION:

Don Russell Clayton Gallery
(in the Dr. Bobbie Bailey & Family Performance Center)
Kennesaw State University
1000 Chastain Rd, Building 30
Kennesaw, GA 30144

HOW TO ENTER and ENTRY FEE

Eligible artists may submit images (digital images or slides) of up to three (3) artworks. Each 2-D work is to be represented by two (2) images: the first image (A) should be an overall view of the work, the second image (B) should be of a significant detail. A third image (C) of a different overall view may be submitted for 3-D works.

File naming schema:

ArtistLastNameFirstInitial_Title_EntryNo1A.jpg

example: **SmithK_Grenade_1A.jpg**

CD & Color Printouts: Professional quality images in JPEG format must be submitted on a clearly labeled CD-ROM (artist name and address on CD itself, not just the cover) with both an image list on the CD and in hard copy form. Color printouts must accompany the CD; each printed image should be at least 5 in. x 7 in. (See information about resolution on the following page.)

Slides: Digital images are preferred, however you may enter slides. Unmarked slides will not be reviewed. Slides must be marked as follows:

1. Artist's name
2. Title of work
3. Dimensions: Height x Width x Depth
4. Retail price
5. On lower left corner of slide indicate entry number (#1-3), corresponding with Entry Form and indicate letter A, B or C (see above). Slides of 2-D works will be labeled 1A-1B, 2A-2B & 3A-3B. Slides of 3-D works may also include a second overall view, labeled 1C, 2C or 3C.
6. Mark "TOP" on face of slide to indicate proper orientation of image. Mail slides (cardboard or plastic mounted only) in plastic slide sheet and enclose self-addressed stamped envelope (SASE) for return of your slides. Slides of accepted works will be retained by Kennesaw State University and may be used for documentation and promotion of the exhibition, including the gallery web site.

Fee: A non-refundable \$25 fee must accompany the CDs and entry information. Your check or money order is to be made payable to: **Kennesaw State University**

What to Send: CD-ROM (with color printouts) or slides with \$25 fee, entry form, artwork descriptions, and SASE for return of CD/slides of unaccepted works to:

ACC-SE SPOTLIGHT 2009

**Attn: Samuel Robinson
Kennesaw State University
1000 Chastain Rd., #3101
Kennesaw, GA 30144**

Entries must be received by Monday, June 1, 2009.

VENUE DETAILS

Kennesaw State University's Don Russell Clayton Gallery is 1800 square feet of exhibition space located within the Dr. Bobbie Bailey & Family Performance Center. The exterior walls are painted sheetrock backed by plywood. The gallery also utilizes MBA mila-wall moveable walls. The ceiling height is 15 feet and the mila-walls are 10.5 feet.

PUBLICITY - *Due July 17, 2009*

To assist us in our efforts to publicize the show, please provide professional slides or high-resolution JPEG images (350 dpi) on CD. All artists juried into Spotlight 2009 should submit an artist statement and/or resume. The artist statement should be one or two paragraphs concerning the works you will have in the exhibition. These statements/resumes will be compiled into a notebook available to the viewers for the duration of the show.

PACKING & SHIPPING - *Artworks due July 31, 2009*

Pack artworks securely in reusable containers with reusable packing materials. We prefer that all framed works use Plexiglas. Any artworks incorporating breakable elements should be double boxed and/or shipped in wooden crates. Please include any packing, shipping and/or installation instructions needed for the safe handling and return of your work.

All shipping costs are responsibility of the artist. If works are NFS (not for sale), a return-shipping label should be included with submission of your publicity documents. If works are for sale, a check, debit card or credit card number and expiration date (Visa, MasterCard, and Discover are accepted) should be submitted with your publicity documents to cover the cost of return. Return revenue will not be processed for artworks that are sold.

SHIPMENT & RETURN OF ACCEPTED WORKS

Following Juror Notification, accepted works (no substitutes!) are to be shipped prepaid or hand delivered to:

**Don Russell Clayton Gallery
(in the Dr. Bobbie Bailey & Family Performance Center)
Kennesaw State University
1000 Chastain Rd, Building 30
Kennesaw, GA 30144**

Works must be received by 4:30 p.m. on Friday, July 31, 2009.

Unsold delivered work may be picked up from the gallery between the hours of 12 - 4 p.m., Sept. 28 through Oct. 2. Pickup outside of these times may be made by appointment.

Questions referencing pickup? Please contact the KSU Museum & Galleries Office at 770-499-3223.

INSURANCE

All artworks will be insured from the time of receipt at Kennesaw State University through the departure from campus. If your work is juried in, an exhibition and loan agreement will be sent to you to be completed and returned to KSU with your publicity documents prior to the July 17 deadline. Be sure to keep a copy for your files.

SALES

Artwork with retail prices shall be considered available for purchase while on exhibit. If work is not for sale, indicate NFS and include insurance value. KSU requires a 40% commission on any artwork sold. Payment for sold pieces will be made to the artists at the close of the exhibition.

NOTE: The entry forms are on the following pages. You may print and submit as originals. Be sure to keep copies for your files.

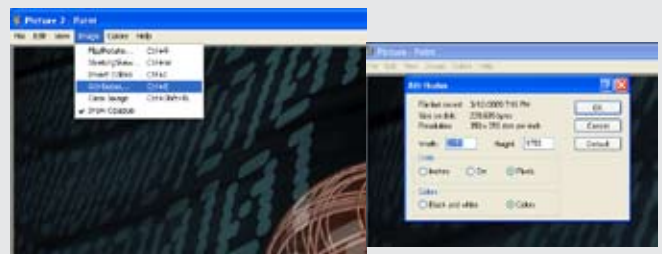
Checking Image Resolution

Digital cameras with a 4 mega-pixel or higher capture resolution is sufficient for submission of your digital images. Please be sure your camera's settings are set to the highest possible resolution. If you are unsure of the resolution of your images, you can look it up on your computer with Windows Paint (installed with Windows XP or higher), Photoshop, or Preview (on Mac).

Image resolution is actually the measure of pixels (across and down) that make up your image. In the sample below, the image size window shows that the image width is 2450 px. while the height is 1750 px. The dpi (dots per inch) is only important when considering the final viewing size. Offset lithography printing (brochure printing) requires a dpi of at least 300 at the size the image will be printed. Your submissions should have a safe resolution as long as the smallest pixel dimension is 1600 or greater. This resolution allows viewers the ability to zoom in for viewing details.



The above image shows the "Image Size" window where you can check your image's resolution. The most important numbers to look at are the "Pixel Dimensions."



The free Windows application, "Paint," also allows one to see the pixel dimensions of the image.

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ENTRY FORM
Due June 1, 2009

Please print this form, legibly fill it out, make a copy for yourself, and send a copy with your entry materials.

CONTACT INFORMATION

NAME			CHECK THAT YOU ARE INCLUDING: <input type="checkbox"/> this artwork description form <input type="checkbox"/> 35 mm slides <input type="checkbox"/> CD-ROM of JPEG images <input type="checkbox"/> entry fee <input type="checkbox"/> SASE for return of materials	
MAILING OR STREET ADDRESS				
CITY	STATE	ZIP		
TELEPHONE <input type="checkbox"/> mobile	ALTERNATE TELEPHONE <input type="checkbox"/> mobile			
EMAIL				

ARTWORK ENTRY DESCRIPTION(S)

1 TITLE		
MEDIA / TECHNIQUE		IF NFS (NOT FOR SALE), CHECK BOX HERE AND PROVIDE INSURANCE VALUE <input type="checkbox"/> \$
DIMENSIONS (HEIGHT X WIDTH X DEPTH)	RETAIL PRICE	
2 TITLE		
MEDIA / TECHNIQUE		IF NFS (NOT FOR SALE), CHECK BOX HERE AND PROVIDE INSURANCE VALUE <input type="checkbox"/> \$
DIMENSIONS (HEIGHT X WIDTH X DEPTH)	RETAIL PRICE	
3 TITLE		
MEDIA / TECHNIQUE		IF NFS (NOT FOR SALE), CHECK BOX HERE AND PROVIDE INSURANCE VALUE <input type="checkbox"/> \$
DIMENSIONS (HEIGHT X WIDTH X DEPTH)	RETAIL PRICE	

AGREEMENT

Submission to this exhibition indicates agreement to the terms stated in this prospectus and grants both Kennesaw State University and ACC Southeast the right to photograph exhibited works and place them on their web sites or use them for publicity and educational purposes.

ARTIST'S SIGNATURE:	ARTIST'S PRINTED NAME:	DATE
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ARTWORK IDENTIFICATIONS TO ATTACH

To ensure the works correspond to the entry number, please fill-out these identification slips at the same time that you fill-out the previous entry form. After the jurying process, the Juror's Notification of acceptance will be E-mailed to you. Please cut-out and attach the corresponding entry identification to the back of each accepted artwork prior to shipping. If unable to attach form, wrap it with the work.

**IDENTIFICATIONS OF
ACCEPTED WORKS
DUE JULY 31, 2009**



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1 ARTIST'S NAME	
TITLE	
MEDIA / TECHNIQUE	IF NFS (NOT FOR SALE), CHECK BOX HERE AND PROVIDE INSURANCE VALUE <input type="checkbox"/> \$
DIMENSIONS (HEIGHT X WIDTH X DEPTH)	



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2 ARTIST'S NAME	
TITLE	
MEDIA / TECHNIQUE	IF NFS (NOT FOR SALE), CHECK BOX HERE AND PROVIDE INSURANCE VALUE <input type="checkbox"/> \$
DIMENSIONS (HEIGHT X WIDTH X DEPTH)	



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3 ARTIST'S NAME	
TITLE	
MEDIA / TECHNIQUE	IF NFS (NOT FOR SALE), CHECK BOX HERE AND PROVIDE INSURANCE VALUE <input type="checkbox"/> \$
DIMENSIONS (HEIGHT X WIDTH X DEPTH)	